



**JOB DESCRIPTION
ARCHERY SPECIALIST**

QUALIFICATIONS:

1. Entering College Freshman or 18 years of age
2. Experience significant for camping
3. Previous experience in specialty area, comparable to conditions present at Camp Stein.

RESPONSIBLE TO:

1. Area Supervisor
2. Assistant Directors
3. Camp Director

SPECIFIC RESPONSIBILITIES

1. Planning and implementation of Archery program in accordance with Junior Olympic Archery Program of the National Archery Association for all age groups during cabin hours, and elective periods.
2. Maintaining a safe environment for all campers, Ozrim, and staff to participate in archery
3. Orientation and education of Staff and Campers to Archery areas equipment, procedures, rules and availability.
4. Communication with Health Center regarding campers with special physical needs or problems, with regards to your area and observance of those needs.
5. Preparation and maintenance of Archery Range - Physically and programmatically.
6. Maintain record of camper's progress.
7. The requisitioning of needed supplies and equipment, as well as, maintenance and inventory of all equipment and supplies.
8. When done implementing archery programming and maintaining area, should be with assigned cabin.
9. Evaluate in writing, the Archery Program, Camp Program, Staff, and Procedures.
10. Abide by and enforce all camp policies.
11. Walk shmira (OD), supervise cabins at night as assigned.