



**JOB DESCRIPTION
BONIM UNIT HEAD**

QUALIFICATIONS:

1. At least 21 years of age
2. At least three years Resident Camp experience or equivalent
3. Strong Judaic background, knowledge
4. Programming experience for age group that is assigned

Supervised By:

1. Assistant Director
2. Camp Director

SPECIFIC RESPONSIBILITIES:

1. Work with counseling staff to create and implement a comprehensive camp program (daily scheduling; cabin living conditions; cabin, unit, all camp activities; etc.) for cabins geared towards the Bonim age group (2nd & 3rd grade)
2. During staff week provide insight and training to Bonim staff to help prepare them for the age group. Make sure that staff are prepared and aware of their needs throughout the day (Help with dressing, grooming, cleaning, traveling to/from activities, etc.)
3. Assist counseling staff with special needs and assist in solving problems. Be available to help them resolve issues concerning campers, staff, or administration members.
4. Develop and implement unit-specific evening programs and special programs for special program times (Rain, cancellations, emergencies, etc.), or supervise and empower cabin staff in development and implement programs.
5. Act as a program facilitator and to serve as a resource for program ideas geared toward Bonim's age group and share skills throughout the camp (Help to include your age group seamlessly into all camp activities)
6. Maintain joint responsibility for the health and safety of the camp.
7. Attend and participate in administrative meetings as scheduled. Discuss Bonim and advocate for its campers and staff.
8. Meet with counseling staff on individual and group level on regularly scheduled basis, at least twice per week (Be aware of the staff that may require more 1:1 meetings).
9. Assist in the writing and implementation of the Judaic program for your unit (Purpose being, to make it more fun and age appropriate) which will coincide with theme structured by the Senior Educator and Camp Director.
10. Evaluate each counselor's performance mid-point and at the conclusion of each session; in writing and verbally to the Assistant Director and Director.
11. Abide by and enforce all camp policies.