



## **JOB DESCRIPTION**

### **Camp Nurse**

#### **QUALIFICATIONS:**

1. R.N Degree and currently registered to practice in the state of Arizona
2. Experience in school, camp, visiting, or health nursing is preferred

#### **RESPONSIBLE TO:**

1. Camp Director
2. Assistant Director

#### **SPECIFIC RESPONSIBILITIES**

1. Develop procedures for dealing with infirmary practices including sick call, emergencies, doctor visits, etc.
2. Discuss health and safety procedures, precautions, and routines with staff during orientation
3. Report all admissions to the infirmary to the Camp Director
4. Guide the counselors in regard to their responsibilities in noting and reporting illness, injury, improper eating habits, unsafe practices, symptoms of disturbance and conditions that might contribute to problems with camper or staff health and safety.
5. Oversee the inspection of living quarters and camp for health and safety conditions on a daily basis
6. Administer all medications and treatments according to physicians order and keep records of all such treatment
7. Prepare first aid kits for emergency use by counselors for use on hikes, outpost camps and trips. Instruct staff that all treatments must be reported for inclusion in nurse's report
8. Make a physical check of all campers upon their arrival in camp. Review all health records, discussing particular items with the counselors concerned.
9. Be responsible for any drugs, or medications brought onto camp by campers or staff, and use them as directed by their physician (according to prescription)
10. Prepare an end of camp evaluation including; equipment inventory, requisitions for the next summer, treatment records of campers and staff, infirmary and hospital admissions, visits to MD, recommendations for health department and medical examination records, and records for insurance companies.
11. Abide by and enforce all camp policies