JOB DESCRIPTION: OZRIM (C.I.T.) DIRECTOR

QUALIFICATIONS:

1. At least 21 years of age
2. At least three years Resident Camp Experience or equivalent
3. Has some leadership/supervisory experience
4. Strong Judaic background, knowledge, and program experience

RESPONSIBLE TO:

1. Assistant Director
2. Camp Director

SPECIFIC RESPONSIBILITIES

1. To plan a complete, interactive training program, prior to the beginning of camp, for the Ozrim (Counselors in Training).

2. To coordinate and implement that program throughout the course of the summer ensuring that they are well prepared to be placed in a cabin group second session.

3. To supervise and direct Ozrim (CITs), and take primary responsibility for their care.

4. Record Ozrim progress. This includes at least two written evaluations of each Ozo.

5. To Coordinate and supervise the planning of programs by the Ozrim to take place at various times during the camp season.

6. To ensure each Ozrim has the opportunity to experience time with each possible age group before being place in one for second session.

7. Continue to check in with, supervise, and assist Ozrim second session after they are placed into a cabin group.

8. Assist the Ozrim in planning, and running Maccabiah (Color wars) second session.

9. To assist with Administrative needs as deemed necessary by the Camp Director or Assistant Director.

10. Oversee the operations of the Camp Shook (Canteen) including inventory, staff and camper account tracking, restocking as necessary. Staff will not receive free shook without approval of the Camp Director.

11. Maintain involvement in all programs, including: planning, facilitating, set-up, clean-up, and preparation of materials.

12. Evaluate in writing, the program, staff, procedures, etc. Make suggestions and recommendations for the future.

13. Attend and participate in all scheduled administration meetings. Discuss and advocate for the Ozrim.

14. Abide by and enforce all camp policies.

15. Walk Shmirah Godolah (Super OD) as assigned.