



JOB DESCRIPTION TENNIS SPECIALIST

QUALIFICATIONS:

1. Entering College Freshman or 18 years of age
2. Experience significant for camping
3. Previous experience in specialty area, comparable to conditions present at Camp Stein.

RESPONSIBLE TO:

1. Area Supervisor
2. Assistant Director
3. Camp Director

SPECIFIC RESPONSIBILITIES

1. Plan and implement a Tennis program for all age groups during cabin hours, and elective periods.
2. Create lesson plans for all age groups, and elective periods. Build up the tennis program by teaching basic skills, drills, games, etc.
2. Orientation and education of Staff and Campers to Tennis area equipment, procedures, rules and availability.
3. Communicate with Health Center regarding campers with special physical needs or problems in your specialty area, according to your observance of those needs.
4. Maintain record of camper's progress in specialty area.
5. Preparation and maintenance of Tennis areas around camp- Physically and programmatically
6. Requisition needed supplies and equipment, as well as maintenance, and inventory of all equipment and supplies.
7. When done implementing Tennis programming and maintaining area, should be with assigned cabin.
8. Evaluate in writing, Tennis Program, General Camp Program, Staff etc., making suggestions for the future.
9. Abide by and enforce all camp policies.
10. Sit Shmira (OD) as assigned, supervise cabins at night.