

## **Job Description BIG TRIP Unit Head**

### **Overview:**

Camp Daisy and Harry Stein, owned and operated by Congregation Beth Israel in Scottsdale, is a unique and exciting place. A Jewish overnight summer camp nestled in the majestic Bradshaw Forest of Prescott, Arizona, it is a place where campers discover more about themselves, their abilities, & their Judaism. A summer of fun, a lifetime of memories!

We are seeking an enthusiastic individual to lead our summer trip to Israel for rising 11<sup>th</sup> and 12<sup>th</sup> graders. This is known as the BIG TRIP Israel.

### **Skill Set:**

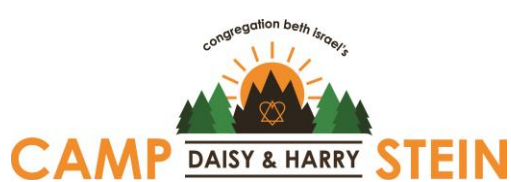
- ✓ *Outstanding communication and interpersonal skills*
- ✓ *Competent and energetic, demonstrating a love of working with young people*
- ✓ *Displays a high level of personal and professional responsibility*
- ✓ *A caring, responsible and supportive individual*
- ✓ *Self-Starter and team player*

### **Responsible to:**

- Camp Director

### **Position Responsibilities:**

- *To have primary responsibility for campers and their care.*
- *Communicate daily with the Camp Director at Camp Stein. Provide any updates and share if there are any issues with campers and or the program.*
- *Communicate with any parent as necessary after communication with the Camp Director.*
- *To plan and assist in planning activities for the group where necessary, including: evening programs, special programs, camp outs, and group time.*
- *In conjunction with Co-Counselor(s), be responsible for recording and keeping reports on campers.*
- *To maintain involvement in travel programs including: planning, facilitating, set-up, clean-up, and preparation of materials. If participating in a program run by an outside source maintain engagement, supervision and provide assistance to program leaders.*
- *Have experience working with High School Sophomores & Juniors and have some basic knowledge of Israel that can be applied to programs and facilitating*



*discussions.*

- *Travel to and from Israel with the Big Trip Israel's campers/staff. Be responsible for the campers whereabouts and wellbeing at all times.*
- *Coordinate with the trip providers if any camper needs to seek medical attention.*
- *To take special care in guidance and supervision of campers during "down times"- early morning, rest hour, bedtime, etc. Campers should never be left without supervision. If there are specified times where campers are given free time to explore, make sure to designate meeting times and locations. Make sure you are easily found during these times in case a camper is having an issue that needs your full attention.*
- *Maintain a healthy working relationship with the trip staff. Communicate problems or issues with the Trip Unit Head. Make sure that all available counselors are present with the group.*
- *To evaluate in writing the program, staff, and procedures, making suggestions and recommendations for the future.*

#### **Position Requirements:**

- 25 years of age or older
- Experience significant for camping
- Previous experience in specialty area, comparable to conditions present at Camp Stein. Previous experience at Camp Stein preferred but not required.
- Having visited Israel whether on own or part of a program
- The ability travel, participate programs, oversee campers and work with co-counselors.
- The ability to handle stressful situations.
- Ability to have open communication with director supervisors about issues that may arise with campers

#### **Application Instructions:**

To apply, please complete the online application at [campstein.org](http://campstein.org).