

Job Description

Community Care Coordinator

Overview:

Camp Daisy and Harry Stein, owned and operated by Congregation Beth Israel in Scottsdale, is a unique and exciting place. A Jewish overnight summer camp nestled in the majestic Bradshaw Forest of Prescott, Arizona, it is a place where campers discover more about themselves, their abilities, & their Judaism. A summer of fun, a lifetime of memories!

We are seeking an enthusiastic individual to be on our community care team to help support campers and staff with challenges that may arise throughout the summer.

Skill Set:

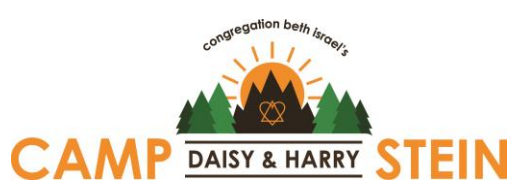
- ✓ *Outstanding communication and interpersonal skills*
- ✓ *Competent and energetic, demonstrating a love of working with young people*
- ✓ *Displays a high level of personal and professional responsibility*
- ✓ *A caring, responsible and supportive individual*
- ✓ *Self-Starter and team player*

Responsible to:

- Rabbi / Community Care Director

Position Responsibilities:

- *Review all camper files prior to the summer. Work with the full-time team to coordinate any pre-camp phone calls as necessary.*
- *Review files again prior to the camper's arrival at camp and review with their unit head and counselors.*
- *Work with Unit Heads and counselor staff to design modifications as necessary, to ensure that camp programs and activities can accommodate all campers in an inclusive environment.*
- *Provide support for unit heads with discipline issues, moments of sadness, social challenges, and adjustment issues.*
- *Provide support for campers and staff with MESSH (Mental, Emotional, Social and Spiritual Health) needs.*
- *Assist counselor staff with the special needs of their campers and support them to solve problems. Be available to help them resolve issues concerning campers, staff, or senior staff members.*



- *Communicate camper issues to the Leadership team.*
- *Maintain parent contact before, during and after camp regarding preparation for the summer, feedback during the summer, and follow up at the end of the summer.*
- *Observe and interact with campers who have special needs during the camp program to maintain a level of familiarity with each one.*
- *Maintain appropriate documentation and record and maintain ongoing written accountability regarding information gathered, anecdotal notes, scheduling, and programming, outside contacts, responsibilities, and follow ups.*
- *Review the daily “Goldenrods” (our camper daily reports filled out by counselors) as they are submitted. Participate in the Goldenrod meeting every morning to discuss any camper and staff issues and divide follow-up responsibilities.*
- *Create and implement behavior contracts for specific campers that may benefit from this method, as needed.*
- *Model and advocate acceptance and understanding for all campers and staff.*
- *Be involved with the camp crisis management plan and maintaining joint responsibility for the health and safety of the camp. Consult with the Director or Assistant Director, and Camp Stein’s consultant at the Southwest Autism Research and Resource Center (SARRC) or Geshar about campers with special needs when necessary.*
- *Participate in all Administration staff duties at camp such as announcements, general oversight of entire camp during all-camp programming, etc...*
- *Attend and participate in administrative meetings as scheduled. Discuss and advocate for campers and staff when necessary and appropriate.*
- *Meet with counselor staff on individual and group level on regular basis.*
- *Occasionally help sitting “on duty” in cabins, as necessary.*
- *Abide by and enforce all camp policies.*

Position Requirements:

- Bachelor’s Degree (Master’s preferred) in Education, Special Education, Psychology, Social Work, Counseling or similar.
- At least three years professional experience in mental health, social work or a similar/related field.
- Experience with or understanding of residential Summer Camp preferred.

Application Instructions:

To apply, please complete the online application at campstein.org.